

Out of Home Safety Plan

1. The Out of Home Safety Plan is accessed through Create>Casework>Planning>Out of Home Safety Plan. Make sure to select the case and the case participant.

The screenshot displays the 'eWISACWIS' web application running in a Microsoft Internet Explorer browser window. The browser's address bar shows 'Create Case Work - Microsoft Internet Explorer provided by DHFS - State of Wisconsin'. The application's header includes the 'eWISACWIS' logo and navigation links for 'Print', 'Spell Check', 'Help', and a question mark icon.

The main interface is divided into several sections:

- Create Case Items:** A vertical list of icons and labels on the left side. The 'Planning' item is selected, which has opened a dropdown menu. In this menu, 'Out of Home Safety Plan' is highlighted. Other items in the dropdown include 'Admin Review Hearing Letter', 'Admin Review Letter to Child', 'Admin Review Letter to Court', 'Admin Review Letter to District Attorney', 'Admin Review Letter to Foster Family', 'Admin Review Letter to Guardian Ad Litem', 'Admin Review Notice to Child', 'Admin Review Notice to District Attorney', 'Admin Review Notice to Foster Family', 'Admin Review Notice to Guardian Ad Litem', 'Admin Review Notice to Tribal Representative', 'Adoption Case Evaluation', 'Adoption Case Plan', 'Case Planning Conference', 'Concurrent Planning Referral', 'Family Group Conferencing', 'Family Interaction Plan', 'Legal Risk Staffing', 'Permanency Plan', 'Perm Plan Review/Hearing Result', 'Problem Solving Staffing', 'Protective Plan', and 'Transfer Staffing'.
- Cases:** A text area on the right side of the interface containing the names 'Forest, Betty' and 'Johnson, Mary'.
- Case Participants:** A text area on the right side of the interface with the placeholder text '<Please select a Case>'.

At the bottom right of the main content area, there are two buttons: 'Create' and 'Close'. The browser's status bar at the very bottom shows 'Done' and a 'Trusted sites' icon.

2. The first tab is the Out of Home Safety Placement Jurisdiction tab. Answer the two questions in the Jurisdiction group box regarding court order placement and voluntary placement.

The second group box is the Placement Conditions. This describes the type of placement which would best suit the child's needs. Select all that apply.

The screenshot shows a web browser window titled "Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The application is "eWiSACWIS". The "Plan Information" section shows: Case Name: Betty Forest, Case ID: 9221412, Effective Date: Pending, Child Name: Kevin Forest, Worker: Supervisor Forest, Status: Pending. The "OHSP Jurisdiction" tab is selected. The "Jurisdiction" section has two questions: "Is there jurisdiction for court ordered placement?" (Yes selected) and "Are parents/caregivers willing to or have they signed a Voluntary Placement Agreement?" (Yes selected). The "Placement Conditions" section has four checkboxes: "Child can function within a family setting." (unchecked), "Child needs separation from own family network." (unchecked), "Child needs a family setting." (unchecked), and "Child can best be served by a group setting." (unchecked). The "ICWA Placement Provider Options" section has a checkbox for "Child is an American Indian child as defined by the Indian Child Welfare Act." (unchecked) and a checkbox for "Tribal Representative Notified." (checked). The "Date Notified by Mail" is 00/00/0000. There are three columns: "Preferred", "Available", and "Selected". The "Preferred" column has two rows: "Member of the Indian child's extended family" and "Foster Home licensed, approved or specified by Indian Child's Tribe". The "Available" column has two checkboxes (unchecked). The "Selected" column has two empty text boxes. At the bottom, there is an "Options:" dropdown menu, a "Go" button, a "Save" button, and a "Close" button. The browser status bar shows "Done" and "Trusted sites".

Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Plan Information

Case Name: Betty Forest Case ID: 9221412 Effective Date: Pending
Child Name: Kevin Forest Worker: Supervisor Forest Status: Pending

OHSP Jurisdiction **OHSP Placement Safety**

Jurisdiction

Is there jurisdiction for court ordered placement? ☒ Yes ☐ No
Are parents/caregivers willing to or have they signed a Voluntary Placement Agreement? ☒ Yes ☐ No

Placement Conditions

☐ Child can function within a family setting. ☐ Child needs separation from own family network.
☐ Child needs a family setting. ☐ Child can best be served by a group setting.
☐ Family Relatives/Friends are suitable and available.

ICWA Placement Provider Options

☐ Child is an American Indian child as defined by the Indian Child Welfare Act.
☒ Tribal Representative Notified. Date Notified by Mail: 00/00/0000

Preferred Available Selected

Member of the Indian child's extended family: ☐
Foster Home licensed, approved or specified by Indian Child's Tribe: ☐

Options: Go Save Close

Done Trusted sites

3. The next group box is the ICWA Placement Provider Options. If the Child is American Indian Child box is checked, the Tribal Representative check box becomes enabled and the Date Notified by Mail also becomes enabled.

Identify appropriate placement options for the child and describe the actions taken to comply with the Indian Child Welfare Act.

Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

WiSACWIS Print Spell Check Help

Plan Information

Case Name: Betty Forest	Case ID: 9221412	Effective Date:
Child Name: Kevin Forest	Worker: Supervisor Forest	Status: Pending

OHSP Jurisdiction **OHSP Placement Safety**

ICWA Placement Provider Options

☒ Child is an American Indian child as defined by the Indian Child Welfare Act.

☐ Tribal Representative Notified. Date Notified by Mail: 00/00/0000

	Preferred	Available	Selected
Member of the Indian child's extended family	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
Foster Home licensed, approved or specified by Indian Child's Tribe	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
Indian Foster Home licensed or approved by non-Indian authority	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
Group Home approved or operated by Indian Tribe/Organization	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
Institution for children approved or operated by Indian Tribe	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
Other	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>

Describe the action taken to comply with the Indian Child Welfare Act.

Options:

Done Trusted sites

4. Finally complete the In Home Safety group box to identify what needs to happen for this child to be returned safely home.

Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Plan Information

Case Name: Betty Forest	Case ID: 9221412	Effective Date:
Child Name: Kevin Forest	Worker: Supervisor Forest	Status: Pending

QHSP Jurisdiction **QHSP Placement Safety**

Describe the action taken to comply with the Indian Child Welfare Act.

In-Home Safety Plan

Safety Services Justification: Clearly outline what is needed for safety to be managed in order for the child to return home with an in-home safety plan.

Document the family interaction plan (specifically describe the parent's responsibilities to arrange/confirm visits, plan and prepare activities, assist their child with the transition at the conclusion of family interaction, and how any necessary transportation will take place).

Options:

Done Trusted sites

5. The Out of Home Safety Plan Placement Safety Tab contains multiple group boxes. The Placement Provider group box will pre-fill if there is a child with an Out of Home Placement documented in eWiSACWIS. If there is no placement documented, use the Search hyperlink to search out the placement provider.

The next group box is the Placement Provider Knowledge Skills Options. This is used to document if the provider needs additional skills to manage for the safety of the child.

The Assessing Safety in Placement deals with the current safety for the child in the provider's care.

Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Plan Information

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Child Name: Kevin Forest	Worker: Supervisor Forest	Status: Pending

OHSP Jurisdiction **OHSP Placement Safety**

Placement Provider [Search](#)

Placement Provider Knowledge/Skills Options

Do the placement providers need to acquire any special skills or knowledge to meet the needs of the child and handle the behaviors of this child in a safe manner? ☐ Yes ☒ No

Describe:

Assessing Safety in Placement

Evaluating Safety in Unlicensed and Licensed Home when placing a child in Out-of-Home Care as part of a protective plan. Provide information related to the assessment and evaluation of the safety of the placement.

Reassessment of Safety of Placement. For six month re-assessment of the safety of placement provide information and justification related to confirmation of the continuing suitability of the providers, absence of safety threats, the presence of indicators that the environment is safe and the child's adjustment to the placement.

Other Individuals in the Out-of-Home Placement

Options:

Done Trusted sites

6. The next group box addresses Other Individuals in the Out of Home Placement. This is where the caseworker would document if the child being placed or other individuals in the provider's home may have behavior's that may need to be addressed. There is a description box for the caseworker to document the specifics of the behavior concerns.

Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

WiSACWIS Print Spell Check Help

Plan Information

Case Name: Betty Forest	Case ID: 9221412	Effective Date:
Child Name: Kevin Forest	Worker: Supervisor Forest	Status: Pending

OHSP Jurisdiction **OHSP Placement Safety**

Other Individuals in the Out-of-Home Placement

Do behaviors of other individuals in the Out-of-Home Placement present a concern for the child's safety? ☐ Yes ☒ No

Aggressive Behaviors? ☒ Yes ☐ No Sexually Abusive Behaviors? ☐ Yes ☒ No

Other Behaviors (Mental Health or AODA Issues, Fire Setting etc.) ☐ Yes ☒ No

Do behaviors of this child present a concern for the safety of other individuals in the Out-of-Home placement? ☐ Yes ☒ No

Aggressive Behaviors? ☐ Yes ☒ No Sexually Abusive Behaviors? ☐ Yes ☒ No

Other Behaviors (Mental Health or AODA Issues, Fire Setting etc.) ☐ Yes ☒ No

Describe:

Plan for Safety

Options:

Done Trusted sites

7. Finally, the Plan for Safety group box contains checkboxes and a description field to document what will be done to ensure safety for the child being placed.

The Out of Home Safety Plan Document is accessible under Options. The must be viewed prior to final approval in order to view the document later.

The screenshot shows a web browser window titled "Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The page displays the "eWiSACWIS" interface. At the top, there is a "Plan Information" section with the following details: Case Name: Betty Forest, Case ID: 9221412, Effective Date: Pending, Child Name: Kevin Forest, Worker: Supervisor Forest, and Status: Pending. Below this, there are two tabs: "OHSP Jurisdiction" and "OHSP Placement Safety". The "OHSP Placement Safety" tab is active, showing a form with several sections. The first section, "Other Behaviors (Mental Health or AODA Issues, Fire Setting etc.)", has radio buttons for "Yes" and "No". The second section, "Do behaviors of this child present a concern for the safety of other individuals in the Out-of-Home placement?", has radio buttons for "Yes" and "No". The third section, "Aggressive Behaviors?", has radio buttons for "Yes" and "No". The fourth section, "Sexually Abusive Behaviors?", has radio buttons for "Yes" and "No". The fifth section, "Other Behaviors (Mental Health or AODA Issues, Fire Setting etc.)", has radio buttons for "Yes" and "No". Below these sections is a "Describe:" text field. The next section is "Plan for Safety", which includes a heading "Check all that will be provided or will occur to ensure Safety". This section contains six checkboxes: "Additional or special training for placement providers.", "Closer supervision of children by caregivers.", "Additional house rules.", "Additional contact by agency or other providers.", "Install special equipment (ramp, door alarm, etc.)", and "Rearrange living arrangements.". Below these checkboxes is another "Describe:" text field. At the bottom of the form, there is an "Options:" dropdown menu with a "Go" button next to it. The dropdown menu is open, showing two options: "Text" and "Out of Home Safety Plan". To the right of the dropdown menu are "Save" and "Close" buttons. The browser's status bar at the bottom shows "Done" and "Trusted sites".

Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Plan Information

Case Name: Betty Forest Case ID: 9221412 Effective Date: Pending
Child Name: Kevin Forest Worker: Supervisor Forest Status: Pending

OHSP Jurisdiction OHSP Placement Safety

Other Behaviors (Mental Health or AODA Issues, Fire Setting etc.) Yes No

Do behaviors of this child present a concern for the safety of other individuals in the Out-of-Home placement? Yes No

Aggressive Behaviors? Yes No Sexually Abusive Behaviors? Yes No

Other Behaviors (Mental Health or AODA Issues, Fire Setting etc.) Yes No

Describe:

Plan for Safety

Check all that will be provided or will occur to ensure Safety

☐ Additional or special training for placement providers. ☐ Closer supervision of children by caregivers. ☐ Additional house rules.

☐ Additional contact by agency or other providers. ☐ Install special equipment (ramp, door alarm, etc.). ☐ Rearrange living arrangements.

Describe:

Options: Text Out of Home Safety Plan

Save Close

Done Trusted sites

8. Final Approval can be found under Options of the OHSP Jurisdiction Tab.

Out of Home Safety and Planning - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

WiSACWIS Print Spell Check Help

Plan Information

Case Name: Betty Forest	Case ID: 9221412	Effective Date:
Child Name: Kevin Forest	Worker: Supervisor Forest	Status: Pending

OHSP Jurisdiction **OHSP Placement Safety**

Describe the action taken to comply with the Indian Child Welfare Act.

In-Home Safety Plan

Safety Services Justification: Clearly outline what is needed for safety to be managed in order for the child to return home with an in-home safety plan.

Document the family interaction plan (specifically describe the parent's responsibilities to arrange/confirm visits, plan and prepare activities, assist their child with the transition at the conclusion of family interaction, and how any necessary transportation will take place).

Options: Save Close

Actions
Approval

Done Trusted sites